

# TERMS AND CONDITIONS OF HIRES AND LOANS

STAGE THEATRE SERVICES IS THE TRADING NAME OF

STAGE THEATRE SOCIETY

STAGE THEATRE SOCIETY IS HERAFTER REFERRED TO AS STS

1. All equipment hired / loaned from STS must be signed for on collection. The person signing the agreement form will be responsible for making good any loss or damage and paying any hire fees due. All hire fees for equipment must be paid by either cash or cheque made payable to STAGE THEATRE SOCIETY on collection of the equipment.
2. Weekly hire rates are for a period of 7 days inclusive.
3. STS reserve the right to request identity before handing equipment over to the hirer or agent of the hirer. Where the hirer sends an agent to collect the equipment, this must have been pre agreed with ourselves and the hirer before collection of equipment takes place.
4. If any orders for hire/loan of equipment are to be changed, this must be done within 48 hrs of the hire/loan taking place. Failure to notify STS of such changes would result in the hirer being charged the full fee for the equipment.
5. All equipment being returned must arrive back on the specified due date or a charge of £10 per item per day late will be levied on the hirer.
6. Due to the nature of our society please note that consumable supplies such as smoke fluid, batteries and spare bulbs are not supplied in the hire charge.
7. Customers must make their own arrangements for transport of the hire/loaned equipment to and from its point of pickup. Deliveries of equipment can be made by special arrangement but may be charged for.
8. Equipment should always return to STS in the same condition as hired/loaned to you, special attention should be given to delicate and small items, as these are frequently found to be damaged or missing. Failure to return equipment to STS in its original condition will result in charges being made to the hirer to return the equipment to its original condition.
9. Technical theatre equipment is expensive and hirers are recommended to insure equipment hired/loaned as damaged equipment will be charged at full replacement cost Inc vat. Equipment hired will be entirely at the hirer's risk during the hire/loan period and hirers will be responsible for any loss or damage thereto or howsoever arising. The hirer's liability under this condition commences on collection from STS and ceases on return to STS but not until it has been formally checked and inspected by STS staff.
10. We suggest not use cheap 'compatible' batteries in our radio microphones! We strongly recommend Duracell, Procell or Energizer batteries are to be used, so to prolong the life of the microphones. Only use the correct type of smoke fluid in our smoke machines as the wrong type will clog them up and damage the unit.
11. The hirer must ensure that when hiring/loaning our Human Fly Packs that your liability insurance fully covers you using them in addition to your equipment insurance covering damage to them. Stage Theatre Society is only insured to use the Human Fly Packs themselves. We can not accept responsibility in any way for your use of the Human Fly Packs. Please read and adhere to safety leaflets! And ensure that all Human Fly Packs are checked for damage before use.
12. The hirer shall be responsible for ensuring any relevant regulations, rules or statutory provisions governed or related to, the use of the hired equipment are complied with during the period of the hire/loan. STS in no way assumes liability for the consequences of any non-compliance with any such regulations, rules or statutory provisions.
13. Whilst every endeavour will be made to supply the equipment as ordered, we reserve the right to substitute other designs when necessary. STS can not be held responsible should equipment not be available due to non return of previous hires/loans.
14. STS reserve the right to charge a deposit, normally in cheque form, on equipment equal to the cost value of the equipment being hired. The deposit will be returned to the hirer after equipment has been satisfactorily checked in, and after deductions for damage, losses, outstanding hire fees and any other costs that have been made.