



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name: Stage Theatre Society

On accounts for the year ended

31st May 2019 Charity no (if any) 1141080

Set out on pages

7 – 10 of the Trustee Annual Report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 05 / 2019.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 28-1-2020

Name: David Coleman

Relevant professional qualification(s) or body (if any):

None

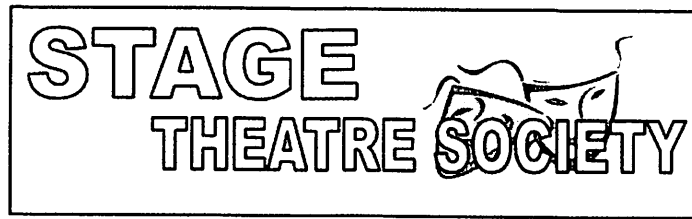
Address:

44 Thorndale Close, Chatham, Kent, ME5 9SW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None



Charity registration number

1141080

Trustee Annual Report and accounts
For the period

1st June 2018 – 31st May 2019

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STAGE THEATRE SOCIETY ANNUAL REPORT OF THE TRUSTEES

The Trustees are pleased to present their report together with the Financial Statements of the charity for the period 1st June 2018 – 31st May 2019.

ADMINISTRATIVE DETAILS

Charity registration number	1141080
Charity name	Stage Theatre Society
Other names charity is known by	STS
Principal address	9 Maritime Court Dock Road Chatham Kent ME4 4FH
Website address	www.stagetheatresociety.co.uk
Current trustees	Daniel Richard More – Co Founder Richard Martin Hillier – Co Founder Rachel Cordell Helen Blundell Julie Clayton
Accounting verification	David M Coleman 44 Thorndale Close Chatham Kent ME5 9SW

It is noted that the trustees have a legal duty under the Charities Act 2011 to appoint ‘an independent person who is reasonably believed by the trustees to have the requisite ability and practical experience to carry out a competent examination of the accounts.’ The trustees are satisfied that this person meets such requirement.

Bank	HSBC Rainham Shopping Centre Rainham Kent ME8 7HW
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STAGE THEATRE SOCIETY REPORT OF THE TRUSTEES

GOVERNANCE

GOVERNING DOCUMENT

The charity is a voluntary organisation governed by its constitution adopted 10 June 2006, amended in November 2009 and October 2010 to take into account becoming a charity. The constitution is reviewed each year at the A.G.M

METHOD OF APPOINTMENT OF TRUSTEES

Richard Hillier and Daniel More are co-founding permanent trustees of the charity. All other trustees are nominated annually at the A.G.M. The trustees work with the elected parent committee to run the charity over the year. People are invited annually to our A.G.M 14 days prior and invited to take interest and fill vacant committee places.

Remaining trustees are normally filled by the elected Chair and Vice-Chairperson of the charity.

ORGANISATION AND DECISIONS

The policy and general management of Stage Theatre Society is overseen by the parent committee, with final decisions being made by the Co-Founders of the group. The parent committee consists of: -

- Co-founders / Treasurer
- Chairperson
- Vice Chairperson
- Secretary
- Child Welfare Officer (not voted)
- Publicity Officer (not voted)
- Sponsorship Officer (not voted)
- Events Manager (not voted)
- Additional parent committee members.

STAGE THEATRE SOCIETY REPORT OF THE TRUSTEES

The parent committee is responsible for managing and organisation of Stage Theatre Society and hold regular meetings, as necessary, to the effect. Duties include but are not limited to:

- Monitoring accounts
- Planning events
- Running events
- Child welfare
- Membership
- Operation of the Tuck Shop
- Helping at rehearsals
- Involvement in performances

AIMS AND OBJECTIVES OF THE CHARITY

The parent committee is responsible for the management and organisation of Stage Theatre Society and hold regular meetings to that effect. Duties include but are not limited to: -

- To improve quality of life for all members of the society.
- To increase performing and technical abilities of its members.
- FOR EVERYONE TO HAVE FUN
- To encourage discipline and learning in the activities we carry out.
- To have a balance of social and learning activities in the society.
- For all of our members to succeed in what they do with us at all times.
- To always encourage the best in our members.
- To progress with the show according to the rehearsal programme.
- To teach and offer new talents to our members.
- To make people want to be part of our society.
- To enable our members to bond socially with others.
- To always encourage commitment to the show from all members of the society.
- To distribute all show betterments to charitable organisations, or to be used to subsidise the next production if needed.
- To always keep within the proposed budgets for our shows.
- To increase community involvement and spirit within the society.
- To be able to fill our auditoriums with lively audiences.
- To have the audience always wanting more.
- To demonstrate to our audiences a different culture.

STAGE THEATRE SOCIETY REPORT OF THE TRUSTEES

CHARITY SUCCESSES AND ACHIEVEMENTS THIS YEAR

As another year draws to a close, we've been looking back at what an amazing one it has been for Stage Theatre Society. Here are some of our highlights

- **Performances:** We began with our sparkly, pink production of 'Legally Blonde: The Musical', which played to packed houses in February. With one of our largest casts yet, a skipping rope routine, dozens of cheerleaders and a pair of dogs, this jam-packed production was a smash hit. We followed this up with the South East amateur premiere of the classic family musical, 'Chitty Chitty Bang Bang'. A whirlwind of toot sweets, bamboo sticks and even our very own custom-made flying car, 'Chitty Chitty Bang Bang' is surely one for the STS history books.
- **Trips:** STS is so much more than just a theatre group, as anyone who has been on one of our residential trips will tell you! This year, our members visited Sussex on a PGL adventure weekend, continued our special partnership with our German friends by visiting them and our new partners in Spain.
- **Alumni:** Over the years, STS has worked with hundreds of amazing young people from across Kent (and some from further afield) and we are lucky enough to have old friends now treading the boards on the world's top stages. We couldn't possibly list all of the incredible achievements of our former members here – we'd need a much longer letter! – but we are proud to have seen our alumni representing us on the West End, on national tours, in pantomimes, cruising the world and so much more. Also, whilst we always hate to say goodbye, we are incredibly proud of our members who this year have moved on to new adventures, including professional performing arts training.
- **Looking forward:** It's lovely to look back, but looking forward is even more exciting! We are rolling ever closer to opening night of our next major musical, 'Pippin', which is set to dazzle audiences in all its circus splendour at the Hazlitt Theatre in February 2020. 'Pippin' will be followed by 'Oliver!' which will be performed in the Summer. 2020 is sure to be an amazing year to be an STS member.

Each successful year at STS is a credit to everyone who is involved in making what we do happen. We would like to extend our thanks to all of the talented cast, supportive parents and dedicated volunteers who have in some way made STS possible this year.

STAGE THEATRE SOCIETY REPORT OF THE TRUSTEES

FINANCIAL REVIEW

RESERVES POLICY

Stage Theatre Society aims to keep reserves of £3000. This has been assessed as an amount that can meet the charity's needs by the committee. This will meet one year's minimum expenditure should there be a substantial reduction of income to STS.

PRINCIPAL FUNDING SOURCES

Stage Theatre Society principally generates funding from Ticket Sales / Donations for productions and membership subscriptions. These will continue to be the principal sources of income to the group for the foreseeable future.

TRUSTEE RESPONSIBILITIES

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing these Financial Statements the Trustees followed best practice and:

- Work in accordance with the Stage Theatre Societies governing document on accounting.
- Make judgments and estimates that are reasonable and prudent.
- Prepare the Financial Statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, the financial position of the charity, and which enable them to both ascertain the financial position of the charity and ensure that the financial statements comply with the applicable law. They are also responsible for safeguarding the assets of the charity and is hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

**STAGE THEATRE SOCIETY- RECEIPTS AND PAYMENT ACCOUNT
YEAR ENDED MAY 31ST 2019**

RECEIPTS INTO STS	UNRESTRICTED FUNDS	RESTRICTED FUNDS	ENDOWMENT FUNDS	TOTAL FUNDS	ROUNDED
MEMBERSHIP SUBSCRIPTIONS	£ 10,939.00	£0.00	£0.00	£ 10,939.00	£ 10,939.00
TICKET SALES	£ 14,419.23	£0.00	£0.00	£ 14,419.23	£ 14,419.23
UNIFORM PURCHASES	£ 279.00	£0.00	£0.00	£ 279.00	£ 279.00
PROGRAMME SALES	£ 1,124.60	£0.00	£0.00	£ 1,124.60	£ 1,124.60
EVENT INCOMES	£ 2,534.43	£0.00	£0.00	£ 2,534.43	£ 2,534.43
REFUNDS	£ 91.11	£0.00	£0.00	£ 91.11	£ 91.11
DONATIONS / SPONSORSHIP	£ 1,250.00	£0.00	£0.00	£ 1,250.00	£ 1,250.00
	£ 30,637.37	£0.00	£0.00	£ 30,637.37	£ 30,637

EXPENDITURE FROM STS

Charitable expenditure	£33,085.18
Excess (deficit) of Income over expenditure	(£2,447.81)
Balances bought forward	£8,306.67
Balances carried forward	£5,858.86

**STAGE THEATRE SOCIETY- EXPENDITURE
YEAR ENDED MAY 31ST 2019**

EXPENDITURE FROM STS	UNRESTRICTED FUNDS	RESTRICTED FUNDS	ENDOWMENT FUNDS	TOTAL FUNDS	ROUNDED
PROGRAMME PRINTING	£ 459.34	£0.00	£0.00	£ 459.34	£ 459.34
HALL HIRE	£ 2,685.76	£0.00	£0.00	£ 2,685.76	£ 2,685.76
LIGHTING / SOUND HIRE	£ 2,025.84	£0.00	£0.00	£ 2,025.84	£ 2,025.84
BAND HIRE	£ 2,280.00	£0.00	£0.00	£ 2,280.00	£ 2,280.00
GARAGE HIRE	£ 533.00	£0.00	£0.00	£ 533.00	£ 533.00
ADVERTISING	£ 938.34	£0.00	£0.00	£ 938.34	£ 938.34
SHOW RIGHTS	£ 6,628.10	£0.00	£0.00	£ 6,628.10	£ 6,628.10
EQUIPMENT PURCHASES	£ 4,284.47	£0.00	£0.00	£ 4,284.47	£ 4,284.47
SET CONSTRUCTION	£ 3,837.64	£0.00	£0.00	£ 3,837.64	£ 3,837.64
PRINTING	£ 318.64	£0.00	£0.00	£ 318.64	£ 318.64
COSTUMES	£ 2,100.00	£0.00	£0.00	£ 2,100.00	£ 2,100.00
PROPS	£ 561.94	£0.00	£0.00	£ 561.94	£ 561.94
UNIFORM PURCHASES	£ 594.50	£0.00	£0.00	£ 594.50	£ 594.50
THEATRE HIRE	£ 20.00	£0.00	£0.00	£ 20.00	£ 20.00
INSURANCE	£ 502.05	£0.00	£0.00	£ 502.05	£ 502.05
EVENT EXPENSES	£ 5,039.30	£0.00	£0.00	£ 5,039.30	£ 5,039.30
BANK CHARGES	£ 276.26	£0.00	£0.00	£ 276.26	£ 276.26
	£ 33,085.18	£0.00	£0.00	£ 33,085.18	£ 33,085

**STAGE THEATRE SOCIETY
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31st MAY 2019**

2018/2019

Cash at bank	£ 4,465.67
Cash in hand	£ 1393.19
Physical assets	£ 8,363
Plus debtors	£ 0
Minus creditors	£ 0
 Nett assets	 £ 14,221.86

SUMMARY OF PHYSICAL ASSETTS HELD BY THE CHARITY

Lighting equipment	£ 1,355
Sound equipment	£ 2,823
Rigging equipment	£ 705
Tools	£ 1,880
Other assets	£ 1,600
	 £ 8,363

STAGE THEATRE SOCIETY NOTES TO THE STATEMENTS

ACCOUNTING POLICIES

- Financial Statements have been prepared on the income and expenditure to the society in accordance with the applicable U.K. Accounting Standards.
- The Charity Trustees were not paid or reimbursed during the year and no Charity Trustees received any emolument or payment for professional or other services.
- It is noted that the trustees have a legal duty under the Charities Act 2011 to appoint 'an independent person who is reasonably believed by the trustees to have the requisite ability and practical experience to carry out a competent examination of the accounts.' The trustees are satisfied that the person that has carried out the independent examination meets such requirement.

RESTRICTED VS UNRESTRICTED FUNDS

As a charity we may receive donations from people or organisations that are intended for a specific purpose. At present Stage Theatre Society does not have any funds that fall into such category. Our funds are currently unrestricted.

STAGE THEATRE SOCIETY
TRUSTEE DECLARATION

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees.

Full Name: DANIEL RICHARD MORE

Signature: 

Position: CO-FOUNDER

Dated: 26. 1. 2020

Full Name: RICHARD MARTIN HILLIER

Signature: 

Position: CO-FOUNDER

Dated: 26/1/2020